



Pastoral Lead

Hours: 30 hours per week (Mon-Fri)
WPY: 44.65 (term time plus 5 PD days)
Grade and SCP: Grade 7, SCP 12
Contract Type: Permanent
Workplace: Stokesay Primary School
START DATE: 1 September 2025

'I can. We can. Stokesay can.'

Stokesay is a fantastic primary school in Craven Arms, Shropshire. You will be joining us following a recent Ofsted visit where we achieved 'Good' in all areas. Our school has a welcoming, family feel, and we offer a supportive environment where every child is encouraged to be the very best they can. Our staff are friendly and hardworking, always striving to achieve the best outcome for our children.

Stokesay is proud to be an extremely inclusive and diverse school. Our pupils and families come from a wide variety of backgrounds, and our curriculum design and implementation reflect this.

This rich and varied mix of backgrounds and cultures is something we rightly celebrate, as it helps all our children learn to celebrate difference and learn about others with life experiences that may differ from their own. Everyone is welcome and is valued at Stokesay Primary School.

Full details of the role and application process are available from the school's website www.stokesayprimary.co.uk or by calling Millie, our office manager, on 01588672275. We are part of Trusted Schools that currently has 4 primary schools and 5 secondary schools. We are a professional and friendly trust committed to raising pupils' aspirations so that all young people reach their fullest potential and achieve the success they want for themselves.

If you feel you have the qualities to complement our existing team, then we would love to hear from you. Why not come and have a look around, we would love to meet you and we are sure you will like us!

Main outline of the job

The Pastoral lead will provide support and evidence-based interventions for children who meet the correct criteria at Stokesay Primary School.

Main Duties and Responsibilities

- The postholder will be a deputy safeguarding lead, attend core group meetings and conferences, and keep accurate records on CPOMS.
- The postholder will be expected to lead and/or contribute to a range of projects and build relations with both internal and external partners in order achieve specified outcomes but will not have direct authority over those involved.

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Website: www.stokesayprimary.co.uk **Email:** admin@stokesayprimary.co.uk **Tel:** 01588 672275





- To act as a point of contact in the schools for families in need of support.
- To build effective relationships with pupils and their families.
- To ensure that correct early help pathway is followed, and accurate records are kept.
- Be aware and comply with safeguarding responsibilities as outlined in the school's staff handbook
- Further duties and responsibilities can be found on the Job Description

Application process

- The closing date for all applications is **Friday 11th July at 12pm**. Please send completed application forms to admin@stokesayprimary.co.uk.
- Interview date is **Tuesday 15th July**. An email will be sent, or telephone call will be made to shortlisted candidates with details of the interview process. Unsuccessful candidates will be notified.
- An online search will be undertaken as part of due diligence checks during the shortlisting process.
- The appointment is subject to satisfactory pre-employment clearances including references, medical clearance and an enhanced DBS Disclosure under the "Rehabilitation of Offenders Act 1974". Further details regarding this check are available by visiting www.dbs.gov.uk. This Trust is committed to safeguarding and promoting the welfare of children and young people/vulnerable adults and expects all staff and volunteers to share this commitment.
- Please note CVs will not be accepted.
- Visits to the school are recommended, please find the office for further information of times.

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